



**SALT LAKE
COUNTY**

COUNTY COUNCIL

Michael H. Jensen, Chair
District #2

Randy Horiuchi
At-Large A

Jennifer Wilson
At-Large B

Jim Bradley
At-Large C

Joe Hatch
District #1

David A. Wilde
District #3

Mark Crockett
District #4

Jeff S. Allen
District #5

Marvin L. Hendrickson
District #6

August 12, 2008

Mr. Jeff Hatch
County Auditor
Rm. N3500, Government Center
Salt Lake City, Utah

Dear Mr. Hatch:

The Salt Lake County Council at its meeting held this day,
approved the submitted Fee Schedule for GRAMA Requests.

Respectfully yours,

SALT LAKE COUNTY COUNCIL

SHERRIE SWENSEN, COUNTY CLERK

By _____
Deputy Clerk

SALT LAKE COUNTY AUDITOR'S OFFICE

Fee Schedule for GRAMA Requests

A. Fees for services (staff time rendered):

1. Up to \$18.00 per hour for search, compilation, and/or redaction, as necessary to complete request.
2. The first one-half hour of services listed above is free of charge, and then charged pro rata in quarter-hour increments thereafter.

B. Fees for products/media:

1. Paper copies of 8 ½ x 11 inches up to 11 x 17 inches are \$0.18 per page.
2. Large paper formats, such as maps, will be charged the actual reproduction cost.
3. Photographs, which may include negatives, prints, slides, or digital images, will be charged the reproduction cost. Requests for information that are made available on audio, video, or other media will also be charged the actual reproduction cost.
4. Records made available on electronic media currently used by the agency will be charged the actual cost of the product.
5. Electronic records: The Auditor or staff may charge for electronic records based upon the manner in which the records are maintained or as determined by the type of request; either by file, image, or entry.

C. Fees for delivery charges:

1. The actual cost of delivery may be charged or waived at the discretion of the Auditor or her/his designee.
2. Fees for U.S. Postal Service or an authorized delivery service such as UPS, FedEx, etc. will be charged at current rates.
3. Records delivered to the requestor by fax may be charged at \$0.75 per page.
4. Unless otherwise specified by the requestor, all GRAMA requests will be delivered by making the copies available for pickup at the Auditor's Office, N3300, for 3 business days after notification to the requestor that the documents are ready. If the records are not claimed within the 3 business days, the records will be mailed first-class, postage paid to the address supplied to our office by the requestor.

D. Any of the above fees may be charged, if applicable.